Guide by Miles Nicholson



Passion Integrity Expertise Teamwork

Transmittal Documents

All Electrical Designer Users

As customers demand even more documentation, one document that is becoming ever increasingly popular is the document transmittal note (DTN) or design change note (DCN). Typically this document is provided with a set of the project drawings or selected project drawings. Electrical Designer can produce these automatically.

When filling in details about each drawing in the drawing record card, ensure that you fill in detail about the Revisions.

The transmittal document is intended for use when you have printed a selection of drawings off and **will not work** if you haven't done this action.

From the Drawings Browser

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	Projects	Drawings	Libraries	Elements	Catalogues	Reference
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Select Plot Drawings.



T: 01784 419922 E: sales@cadline.co.uk W: www.cadline.co.uk CADline Ltd, Northumberland House, Drake Avenue, Staines, Middlesex, TW18 2AP



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The following dialogue will be displayed:

📽 Plot drawings from project DEMO				
Printer				
\\Acericentral\HP LaserJet 1022	~			
Paper size:	O As is			
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	monochrome.ctb			
	Execute UPS			
< · · · · · · · · · · · · · · · · · · ·	Execute XPLOT			
<u>Accept</u>	I Help			

- Select the printer you wish to print to.
- Select the paper size e.g. A4
- Select the orientation
- Left click on each drawing you wish to print (Use *Ctrl* and *Shift* to select multiples) **OR** select *All* to select all drawings
- Select the plot style (*monochrome.ctb* or stb is recommended)
- Select Execute XPLOT if you have setup plot layers. Please refer to Tips & Tricks December 2006 <u>http://www.aceri.co.uk/default.aspx?cid=139</u>
- Ensure the *Report* tick box is selected
- Select Accept

At the end of the print process, the Report of Drawings dialogue will be shown:

Printer VAcericentra/NP Lased/et 1022 Preview Report	Select printer
Report]
PLA0 Language of reports	Edit reports
PLA1B PLA2 PLA3 PLA4 PLA5	Crea.D/Modif
Filters Without filter	



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Change *the Language of Reports* to *Misc* Choose the *TRANSMIT2* report in this example.

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ransmittal locument					
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1	1	Drawing Index PLA	1		A
1	2	Power circuits			A
1		C on tot circuit			A
1		C on trol circuit - PLC			٨
1	5	Enclosure drawing			

The transmittal report will, in this instance, show the latest release of each drawing.



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